The Edmonton Society for Christian Education

Pre-Authorized Debit (PAD) Agreement

Parent/Guardian Information

Name: _____ Phone: _____

_____

Address *City / Prov.* *Postal Code*

Preferred Withdrawal Date (choose one)**:**

☐ **1st of the Month** ☐ **15th of the Month** ☐ **20th of the Month**

Starting Date: _____

I authorize The Edmonton Society for Christian Education to debit my account monthly for an amount equal to the balance of my invoice divided by the number of school months remaining. This authority is to remain in effect until The Edmonton Society for Christian Education (ESCE) has received written notification from me of its change or termination.

Signature: _____ Date: _____

📎 **Required Documents → You must attach one of the following with this form:**

- A *VOID cheque*, or
- A *Direct Deposit / Pre-Authorized Debit Authorization Form* from your bank.

TERMS & CONDITIONS

Pre-Authorized Debit (PAD) Agreement

I authorize The Edmonton Society for Christian Education (ESCE) to withdraw funds from my/our bank account for the amount stated on the invoice. This authorization is for business PAD purposes.

If this signed agreement is not received within 30 days of the first payment date, ESCE may need to delay the withdrawal until the next available date. I have the right to request a refund for any debit that was not authorized or does not match this agreement. For more information about my rights or to cancel this agreement, I can contact my financial institution or visit www.cdnpay.ca.

Cancelling PAD Authorization

This authorization may be cancelled at any time with written notice. Cancellations must be received at least 30 business days before the next scheduled payment.

Financial Institution Information (For Office Use Only)

FI Transit Number *Route Number* *Account Number*

___ ___ ___ ___ ___ ___ ___ ___ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____

Financial Institution Name: _____

Branch Address: _____

Return this form by mail, email or in person:

Edmonton Society for Christian Education
14304 - 109 Avenue, Edmonton, AB T5N 1H6
societyoffice@edmchristian.org
780.476.6281