

# EDMONTON CHRISTIAN SCHOOLS

## Society Office

14304 109 Avenue, Edmonton, AB T5N 1H6  
PHONE: 780-476-6281 FAX: 780-454-0261  
EMAIL: societyoffice@edmchristian.net www.edmchristian.org



## Edmonton Society for Christian Education

### Annual General Meeting

Monday, June 3, 7:30 p.m.  
Edmonton Christian High School  
14304 109 Avenue

You are invited to attend this important meeting! This is one of the primary ways that you can support, provide input to and celebrate the work of the Board and Administration.

### Agenda items include:

- Election of new board members
- Approval of the 2019-2020 budget
- Presentation from the Principals and the Executive Director
- Updates on the West School Building Project
- Celebrating long term employees and retirees

### Celebration reception to follow!

Supporting documents for these items are attached. Please take some time to go over these documents. Feel free to contact us in advance of the meeting with your questions.

You must be an active member of the Society to cast your ballot. If you are not sure you are an active member, please call the Society Office at 780-476-6281 before the meeting.

If you cannot attend and you are an active member, you can still vote via one of the following options:

1. You can vote on **all of the motions** presented at the meeting by giving your proxy to a member in attendance (*see attached form*).
2. You can vote on **only those motions specified** on the absentee ballot (*attached*) which can be forwarded to the Society office prior to the meeting.

In the Lord's service,

Peter Buisman  
Executive Director  
Edmonton Society for Christian Education  
peterbuisman@edmchristian.net



**The Edmonton Society for  
 Christian Education**  
**Annual General Meeting**  
**Monday June 3, 7:30 PM**  
**Edmonton Christian High School**  
**14304 109 Avenue**

**Agenda**

<b>7:30 PM</b>	<b>Welcome and Opening</b>	Steve Vriend
<b>7:45 PM</b>	<b>ESCE Business:</b>	
	Approval of May 30, 2018 minutes ( <i>attached</i> )	
	First call for nominations for board members from the floor	
	Executive Director's Report West School Building Report	Peter Buisman
	Second call for nominations for board members from the floor	
	Election of new Board members ( <i>Biographies attached</i> )	Glenn Vandeborn Harriet Eskiw
	Presentation for approval of the 2019-2020 proposed budget ( <i>attached</i> )	Jared Harmata
	What's happening at ECS	Darren Oskoboiny Krista Mulder
<b>9:00 PM</b>	<b>ESCE Celebrations:</b>	
	Thank-you to retiring board members	Steve Vriend
	Long-term service and retirements	Various Presenters
<b>9:30 PM</b>	Closing	Dave deJong

# The Edmonton Society for Christian Education- AGM

May 30, 2018 7:30 PM NorthEast Campus

## Meeting Minutes – Summarized

1. **Welcome and Opening:** Steve Vriend (Chair): We have Quorum
  - a. 2017/18 School Theme: *Dig Deep and Cultivate community* (based on Hebrews 10: 24-25)
  - b. We are many parts of one body
  
2. **ESCE Business:**
  - a. Approval of May 29, 2017 Minutes
    - i. Motion to approve minutes. Seconded & Carried
  - b. Approval of December 4, 2017 Minutes
    - i. Motion to approve minutes. Seconded & Carried
  - c. First call for nominations for board members from the floor: None Made
  - d. Executive Director Report (Peter Buisman)
    - i. High School Enrollment is going up for the first time in a few years
    - ii. We are spending \$150,000 on furniture to create flexible classrooms
    - iii. Another \$300,000 on professional development and Christian resources (spiritual directors etc)
    - iv. CRA Challenge: news is not positive. It looks like we are going to court (though we are still pursuing out of court options)
    - v. EPS wanted us to create a 'memorandum of understanding' for our agreement with EPS and we have done that
    - vi. West Building Project
      1. Modular buildings are deteriorating - they need replacing.
      2. We are getting close to the final design that represents a 21st century learning environment
      3. We have sent out 8 letters to contractors, from there we are hoping to narrow it to four. Contractor to be chosen by mid-July.
      4. Mandate to have 3.5 million pledged before we begin the build. 30 people have donated so far. September 17, 2018 we will announce start the public campaign.
        - a. Donors have been generous and we are encouraged by the outpouring of support
        - b. Hoping to have small group fundraising parties as part of the public campaign
      5. Thank you building committee!
  - e. Second call for nominations for board members from the floor: None Made
  - f. Election of new board members - on the ballot are Dave DeJong, Jared Harmata, Carrie Reinsma
    - i. Ballots counted: All 3 nominees voted onto the board
  - g. Presentation for approval of the 2018/2019 proposed budget by Jared Harmata (Treasurer of the Executive Board)
    - i. Proposed fee increase of 4%
    - ii. Revenue decrease of \$144,000 (mostly due to Golf and Auction earnings going to new building project rather than general revenue)
    - iii. We have 1 bus left to sell: Poor market to sell buses right now
      1. We continue to have 2 rural routes and the NE shuttle
    - iv. We have \$30,000 increase in maintenance (much of this due to utility rates and carbon tax)
    - v. Increase in wage expenses largely due to extra staff for building project

- vi. Motion to approve 2018/2019 budget. Seconded & Carried
- vii. Questions?:
  - 1. With the change in the agreement with EPS, why don't they contribute to the facility cost?
    - a. Our school building is owned by us (The Society). EPS leases the building from us. We are responsible for the building costs.

h. What's happening at ECS (Darren Oskoboiny and Krista Mulder)

- i. TFT (Teaching for Transformation): Deeper learning/project based learning
  - 1. We want our students to be challenged.
    - a. What is the pace of technology? What is the pace of Society? Trying to have a school that emphasizes critical thinking, problem solving, ethical decision making and collaborative learning to be successful and prepared for the world we are in.
  - 2. Thank you to our teachers/staff who are committed to professional development
  - 3. We regularly receive positive feedback from substitutes and volunteers about the community the staff are cultivating on our campuses
  - 4. Krista speaks about restorative practice in our schools
  - 5. Questions?:
    - a. What have been the struggles of having such a culturally diverse school?
      - i. We are all in this together. We don't all agree on many different issues. Cultivating the sense of community is imperative
    - b. Are all 3 campuses (Northeast/West/High School) using the circle (restorative practice)?
      - i. yes

**3. ESCE Celebrations:**

- a. Thank you to retiring board members
  - i. Paula Heinen and Scott Segger retiring from the Board.
- b. Long Term Service and Retirements
  - i. Leona Nieuwenhout (5 yrs)
  - ii. John Yu (5 yrs)
  - iii. Amanda Klein (5 yrs)
  - iv. Richard Lobb (5 yrs)
  - v. Andrea Reid (5 yrs)
  - vi. Maryann Johansson (10 yrs)
  - vii. Kristyn Schalk (10 yrs)
  - viii. Amelia Lopez (10 yrs)
  - ix. Annette Moes (15 yr)
  - x. Lisa Smid (15 yr)
  - xi. Lynda Scheper (15 yrs)
  - xii. Helen Krol (25 yrs)
  - xiii. Marian Piekema (36 yrs)
  - xiv. Rita Jager (41 yrs)

**4. Closing:** Scott Segger (Vice Chair)

## **BOARD NOMINEES – 3 TO BE ELECTED**

### **Jennifer Snaterse**

My name is Jennifer Snaterse. My husband Rod and I have been married for 22 years. We both attended Edmonton Christian School (East and West) from kindergarten to grade 12. We have 4 children; 2 attending Edmonton Christian Northeast, 1 attending Edmonton Christian High, and our oldest graduated from ECHS in 2018.

After high school, I attended King's University for 2 years and then transferred to the University of Alberta to obtain my Bachelor of Science in Pharmacy. I am currently working part time as a pharmacist at a small Rexall clinic store in Sherwood Park. Pharmacy is an ever changing field and I am challenged on a daily basis to manage my time efficiently, to pay attention to detail, to communicate effectively and ultimately to meet my patients' needs. I value the relationships I have developed with my patients and know I am a trusted source of help for them. Working part time has allowed me to balance family life and my career, and has enabled me to serve in several areas outside of work.

My family attends Bethel Church. I am currently on the planning team for Oasis, our women's bible study group, as well as the women's committee. I serve in our children's ministry on a monthly basis and have been a deacon in the past. My children are all actively involved in school sports and I enjoy driving teams to games, and helping out at tournaments. I also volunteer for class field trips (both in school and off campus) whenever I have the opportunity.

Christian education was an enormous blessing in my life and I firmly believe it provides a rich environment for faith formation. I would be honoured to serve on the board of Edmonton Society for Christian Education and do my part to support and advance the impact of Christian education.

### **Jeremy Thiessen**

My wife Karen and I moved to Edmonton from Calgary in 2001. All of our four kids attend Edmonton Christian, grades 11, 10, twins in grade 9.

We attend The Pearl Church which meets in Glenora. Our faith is important to us and it's our goal to reflect God's love to those around us. My wife and I both attended Christian schools growing up and wanted that experience for our kids.

I have volunteered as a basketball coach at Edmonton Christian West for the past 5 years. I have also served on the Edmonton Christian Society Board for the past 3 years, in addition I am on the West School Building Committee.

In addition to the Society, I also serve on the Mustard Seed Foundation board. I have also served on the board (past president) of the Royal Glenora Club. I work as a Wealth Advisor and Associate Portfolio Manager at RBC Dominion Securities.

## **Brian Trevelyan**

My wife Sarah and I moved to Edmonton in 2013 from Grande Prairie with our 3 boys, and have settled in the West Edmonton area. Our children, Isaiah, Jaylen and Marcus all attend Edmonton Christian Schools (High school; Junior High). I graduated from Peace River Bible Institute in 2001 with a Bachelor of Religious Education and a Major in Pastoral Studies however am serving in the commercial construction industry and land development with a local firm in Edmonton.

After graduation, I worked with the Bible School in a few roles, serving as Practical Work Experience Director, Assistant Director of Sports then moved into Director of Development where I managed the student retention/recruitment department and fundraising for capital projects and operations.

During my time serving in full time ministry, we were provided the opportunity to experience the residential building industry firsthand and ultimately moved into that industry in 2008. Since that time, we have had the opportunity to lead a startup land and homes company under an independent owner in Grande Prairie, take over leadership of a struggling logistics company and form our own residential and consulting company. In 2013, we made the decision to move to Edmonton with our family and re-enter the construction industry. During our time in Edmonton, I have been able to experience leadership at a higher level while working together with our team to manage large portfolios of projects and clients.

We have been attending Beulah Alliance Church since 2013 as a family and found this ministry to be a great spot for our family to connect and our boys to plug into the various youth groups. We have attended some small groups and been involved in serving as a family in the church. We are reviewing opportunities as to how we can minister together as a family and model to our boys the need to be involved in the local church.

I grew up attending a private Christian school for a few years and honestly didn't appreciate the experience due to the lack of qualified teachers within our school. This created negative thoughts in my mind regarding Christian education as I struggled for many years afterwards academically. It wasn't until my parents signed me up for Bible College and I attended a tour, then enrolled, that I began to understand the value of Christian education.

After a couple years of our boys attending the public school system, they struggled with the declining morality within their schools and requested we consider a Christian school. Fast-forward a couple years and they regularly comment regarding the great choice of school and how much they love and feel at home at ECS West.

For many years, I have been an advocate of Christian Education; I believe you have many years to earn a living, but only a few years to learn how to live life. Christian education provides this as an opportunity for our children to embrace their belief in Jesus, strengthen their relationship with him and build a base that will last them a lifetime.

**The Edmonton Society for Christian Education**

**2019 - 2020 Budget**

**Statement of Operations**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Budget
<b>Student Enrollment:</b>			
Preschool	78	80	76
K-12	1,391	1425	1475
<b>1. REVENUE</b>			
1.1 Christian Program Fees	1,522,039	1,594,620	1,617,180
1.2 Preschool Fees	66,008	72,000	68,400
1.3 Transportation Fees	117,454	115,095	118,000
1.4 Facilities Lease	810,416	812,800	812,800
1.5 Memberships & Donations	98,037	50,000	40,000
1.6 Church Collections	18,801	15,000	15,000
1.7.2 Special Fundraising - Auction	39,319	45,000	40,000
1.7.3 Special Fundraising - Golf Tournament	27,330	45,000	45,000
1.8 Miscellaneous Income	7,160	2,000	2,000
1.9 Senior High Cafeteria Revenue	27,088	20,000	20,000
1.10 Contributions Deferred to Future Periods	0	-1,590,000	(835,000)
1.11 Amortization of Def. Cap.Contributions	133,727	146,000	121,250
1.12 Capital Campaign		1,500,000	750,000
<b>TOTAL REVENUE</b>	<b>2,867,379</b>	<b>2,827,515</b>	<b>2,814,630</b>
<b>2. SCHOOL SUPPORT</b>			
2.1 School Staff Christian Prof. Dev. and Curriculum Dev	331,895	335,818	258,500
2.2 Memberships in Christian support organizations	102,378	103,900	103,900
2.3 Preschool Expenses	60,595	72,000	68,400
2.4 Senior High Cafeteria Expenses	21,253	20,000	20,000
2.5 Other Christian Program Expenses (i.e. Grad gifts)	21,383	20,000	20,000
2.6 Christian Program Learning Resources	12,902	15,000	15,000
2.7 Furniture, Equipment, Computers under \$1000	16,925	32,000	32,000
2.8 Amortization of Furn., Equip., Comp.	156,879	163,605	130,000
<b>SUBTOTAL</b>	<b>724,210</b>	<b>762,323</b>	<b>647,800</b>
<b>3. TRANSPORTATION</b>			
3.1 Salaries & Benefits	117,444	103,993	86,749
3.2 Licences & Insurance	14,051	11,000	8,000
3.3 Fuel & Oil	34,562	28,000	25,000
3.4 Maintenance	78,513	45,000	40,000
3.5 Cell Phones	2,160	1,000	1,600
3.6 Bus Loan Interest	0	0	0
3.7 Amortization of Buses	46,719	26,100	20,574
<b>SUBTOTAL</b>	<b>293,449</b>	<b>215,093</b>	<b>181,923</b>

**Statement of Operations**

	2017-2018 Actuals	2018-2019 Budget	2019-2020 Budget
<b>4. DEVELOPMENT &amp; STUDENT RECRUITMENT</b>			
4.1 Salaries & Benefits	95,855	96,809	170,722
4.2 Advertising & Promotion	33,163	30,000	30,000
4.3 Society Expenses related to development	23,926	50,000	30,000
<b>SUBTOTAL</b>	152,944	176,809	230,722
<b>5. FACILITIES</b>			
5.1 Maintenance	161,871	224,000	127,000
5.1.1 Salaries and Benefits	111,122	108,806	123,904
5.2 Utilities	322,121	315,000	310,000
5.3 Insurance	39,810	44,000	41,000
5.4 Mortgage Interest	74,006	68,073	49,001
5.5 Amortization of Buildings & Portables	490,018	486,157	467,457
5.6 Amortization of Vehicle	6,954	5,951	5,840
<b>SUBTOTAL</b>	1,205,902	1,251,987	1,124,202
<b>6. ADMINISTRATION</b>			
6.1 Salaries & Benefits	230,298	251,283	258,050
6.2 Office Expenses includes equipment leasing	45,436	38,000	38,000
6.3 Insurance	6,977	6,705	7,300
6.4 Memberships & Dues	10,145	10,688	10,688
6.5 Professional Fees	31,450	26,000	26,000
6.6 Bank Charges, Discounts, Interest	9,474	15,000	15,000
6.7 Computer Systems Support	30,195	33,300	33,300
6.8 (Gain) Loss on sale of Equipment	-6,372		
6.9 Bad Debt	61,459	35,000	35,000
<b>SUBTOTAL</b>	419,062	415,976	423,338
<b>TOTAL EXPENSES</b>	2,795,567	2,822,188	2,607,985
<b>EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES - OPERATIONS</b>	71,812	5,327	206,645
<b>Capital Levy</b>	201,423	200,900	200,900
<b>Total surplus</b>	273,235	206,227	407,545





## PROXY BALLOT

I, the undersigned and **active member** of the Edmonton Society for Christian Education appoint

\_\_\_\_\_

*(name of another active member)*

to vote as my **proxy** at the Society Meeting to be held on June 3, 2019 for the transaction of any business which may come before the meeting, and for me and in my name, to act as fully as I could do if personally present.

This Proxy ballot must be registered at the meeting prior to proceedings.

\_\_\_\_\_

**Name**

\_\_\_\_\_

**Signature**



## ABSENTEE BALLOT

In regard to the votes that will take place at the Spring Society Meeting on June 3, 2019,

I vote:

**Motion** - To accept the 2019-2020 budget as presented:      **Yes**      **No**

**Election of Board members.** Please indicate your choices by circling **up to 3 names**:

Jennifer Snaterse

Jeremy Thiessen

Brian Trevelyan

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

(Please print)

**SIGNATURE:** \_\_\_\_\_

Please return this ballot to the Society office by 4:00 p.m. June 3, 2019