

ESCE BOARD POLICY 2-8

SECTION 2: SOCIETY MEMBERSHIP AND BOARD GOVERNANCE POLICIES

Title: Nomination Committee

Nominations for the Board

Guiding principles: “REAPS” results:

Review the organization’s mission and strategic plan and be able to describe it clearly and succinctly to prospective board members

Effective boards are made up of broad spectrum of knowledge, experience and interests and contain representation from those whom it serves.

Assess current board strengths and gaps in expertise before recruiting new board members

Prepare to be on the look-out for potential board members on a continuing basis.

Show diligence to orient the board member to his or her new duties.

Procedures:

- 1) A *Profile* for the nominator will be completed including areas such as expertise, experience, leadership qualities, length and nature of association with school, faith community/involvement. Subsequently the candidate would complete the Profile to include reasons why he/she is willing to let name stand.
- 2) A *Job Description* will be given to prospective Board members.
- 3) After elections a 30-60 minute Board orientation training session led by Executive Director and Board Chair.

Considerations for Board Members

- 4) Single nominees
 - More representation from broader Christian community
 - Ensure proportionate representation from all schools
 - Help ensure some board members have specific expertise (e.g. Financial, Perspective, etc.)
 - Eliminate nominations from floor which may result in single issue candidates.
 - Help recruit nominees.

Nomination Process:

January-February

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- 1) Board Meeting – Review “REAPS” guiding principles. Ask Board members and Executive Director to provide names of potential nominees by completing Nominee Profile form. Each Board member should be able to submit names of at least two nominees. Executive Director is encouraged to share information with Society staff to encourage names of potential nominees.
- 2) Ask each Principal (via email) to provide names of potential nominees by completing Nominee Profile form. Encourage Principals to share information with Vice Principal and teaching staff to encourage names of potential nominees.
- 3) Submit request for nominees to Society membership via regular communication channels (School Zone, Northeastly, West Weekly) with instructions to contact Chair Nominating Committee (via email) or Principal. The nominator will be requested to complete Nominee Profile.

All Nominee Profile forms should be submitted to Chair, Nominating Committee for compilation.

March

- 4) Chair, Nominating Committee provides Nominee Profiles to Executive for vetting at Executive Committee meeting
- 5) Vetted list is then provided to all Board members for perusal and discussion at March Board Meeting.
- 6) Nomination Committee then contacts nominees to advise nominees they have been nominated. Nominee is provided with Job Description and Nominee Profile for completion.

April

- 7) Nominee Committee assembles profiles.
- 8) Profiles are submitted to Executive Director and Development Coordinator for review and insertion in ESCE Pathways newsletter in time for a vote a Spring ESCE meeting.

Spring ESCE meeting

Nominees are encouraged to attend meeting and talk about why they would like to serve.

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Edmonton Society for Christian Education

Board Nominee Profile

Member of Society since _____.

Nature of current association with Edmonton Christian School:

Previous ECS volunteer/committee/Board experience:

Areas of expertise:

Areas of interest:

Leadership skills/experience:

Faith Community/Participation:

Why I am willing to serve as Board member:

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Edmonton Society for Christian Education

Information for Prospective Board Members

Background

The Edmonton Society for Christian Education was incorporated in 1946 by members of the Reformed Christian community as a non-profit charitable organization to offer Christian education to its children. In 1948 the Society established an interdenominational Christian day school in Edmonton. In 1999 the Society signed an agreement with Edmonton Public Schools to become an alternative program. With the agreement, the Board is entrusted with ensuring that the vision and mission of the Society is carried out at Edmonton Christian Schools. The Board's role ranges from providing a physical environment conducive to achieving this mission, to providing a level of oversight of the program. The Board's key employee is the Executive Director who works in conjunction with the principals of the three schools in meeting the Society's goals.

Vision, Mission, Pillars and Core Values

School Vision

Accepting Christ's Invitation to Live for Renewal

School Mission

Responding to God's Grace, ECS challenges students, through Christ centred education, to actively play their role in God's story

ECS Pillar

A Pillar of Edmonton Christian Schools is its commitment to the development of biblical, restorative characteristics that can be used to live for renewal. They are sometimes referred to as Through-lines as they weave themselves to all of life. These characteristics include:

- justice seeking
- God worshipping
- idolatry discerning
- earth keeping

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- beauty creating
- order discovering
- creation enjoying
- servant working
- community building
- image reflecting

Core Values (Values that set us apart)

We are a learning community that values:

- being a place where all are loved, included, accepted, and encouraged to be joyful Christ followers.
- Christ-centred education, through which we seek wisdom to bring hope and renewal.
- students finding their place in God's story and using their gifts to seek truth with intellectual rigor and critical minds, in order to be kingdom builders and culture makers.

Aspirational Values (Values that make us who we are)

We are a community that values:

- being driven by vision and mission rather than mere efficiency.
- students deepening their faith commitment to Jesus and gaining foundational scriptural knowledge.
- students engaging the program of studies with joy and discernment.
- Christian teachers encouraging students to find personal and purposeful connections with God, and modelling Christ-like living.
- inclusivity and interdependence that is defined by God's love, peace, and grace.
- communication characterized by integrity and honesty that builds and heals.
- an ethos of stewardship replacing that of ownership.

Job Description

- Fully support Christian education and agree with the Vision and Mission of the Society.
- Attend Board meetings once a month (currently on the second Tuesday evening of each month). If appointed to Board Executive, meet once a month during the week prior to the Board meeting.
- Develop and enact policy and bylaws for Society.
- Ensure implementation of mission and vision in curriculum and classroom practice, including participation in hiring process.
- Determine need and oversee provision of appropriate facilities.
- Act as liaison between Society and community, encouraging communication, participation, and membership.

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- Volunteer for at least one committee (eg. Transportation, Finance, Policy, Development).
- Attend Society meetings usually held semi-annually.
- If able, participate in new teacher and parent interviews (usually occur during the day).