

STAPLES®

Make More Happen



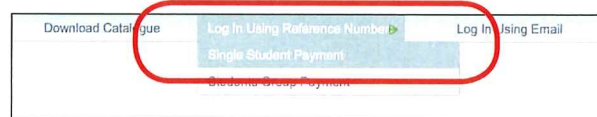
Purchasing a School Tools Kit

Recommended Browsers

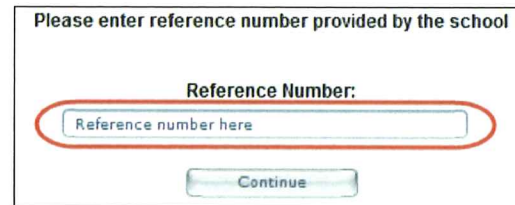


1. Go to <https://staplesschooltools.ca>

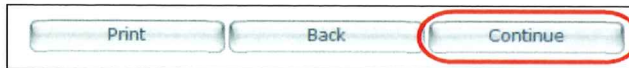
2. Click the **Log in Using Reference Number** option from the main menu, then select **Single Student Payment** from the drop down menu:



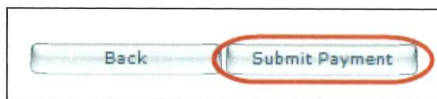
3. Enter the Reference Number exactly as shown in the letter provided from the school, then **Continue**:



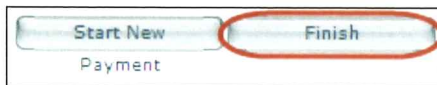
4. Review the order, and press **Continue** to enter payment information:



5. Enter the student and billing information, and then press **Submit Payment** to confirm.



6. You may print or save your order confirmation. A copy will also be emailed to you at the email address you provided. Click **Finish** to complete the process:



Don't want to pay online? Visit your local Staples store and take the letter from the school along with the order reference number.

Questions?

customer_service@staples.ca

Please share your positive experience with your friends!



Tag us in your post [@staplescanada](#) or [#staples4schools](#)

School Tools



schooltools
Delivering success to students



Edmonton Christian Northeast - Grade Five

Dear Parent/Guardian,

We are pleased to inform all parents that Staples will be taking orders for pre-packaged school supplies for Edmonton Christian Northeast School for the coming 2018-19 school year. Payments can be made either online via our School Tools website or at any Staples location across the city.

We have created a convenient service that offers the following:

- Supplies are packaged in a reusable, environmentally friendly bag
- Labels are provided free of charge with every kit ordered to help identify your child’s supplies
- Free delivery to the school
- Hassle free replacement of any defective items in the kit for the entire school year

If you have any questions, please contact the Staples Clareview location (13118 50th street) and ask to speak with the store general manager Rob Soria.

E-mail:

Rob.Soria@Staples.ca

Phone:

(780) 472-7379 Ext. 641

Please enter the reference number(s) below at staplesschooltools.ca (**No www**) for the school supplies package(s) that best suits your needs. As an fyi, the website is best suited using Google Chrome or Safari browsers and should you have issues, please do not hesitate to call us at our Clareview location.

Supply Lists (see back) - Reference Number

Standard Supply List

31D4D473-A1137

Deluxe List No. 1(includes all additional items)

C1A90B54-A1139

Deluxe List No. 2 (includes all additional items)

F1C97903-A1141

All orders must be paid and registered online by:

July 8, 2018

or

Paid and registered in-store no later than:

August 4, 2018